MINUTES

JANUARY 9, 2018

A SPECIAL CALLED MEETING WAS HELD ON JANUARY 9, 2018 TO ELECT A NEW CHAIRMAN AND VICE-CHAIRMAN DUE TO THE RETIREMENT OF CHAIRMAN RANDAL CALDWELL.

IN ATTENDANCE WERE COMMISSIONERS VANCE LAWSON, KEN JOHNSON, JAMES NICKERSON, ANDY BOONE AND OFFICE MANAGER PAM MILLER.

COMMISSIONER ANDY BOONE MADE A MOTION TO ELECT VANCE LAWSON AS THE NEW CHAIRMAN AND KEN JOHNSON THE NEW VICE CHAIRMAN. JAMES NICKERSON SECONDED THE MOTION. THE MOTION PASSED.

MS. MILLER WAS INSTRUCTED TO PROCEED WITH CHANGING THE SIGNATURE CARDS ONLY AT ALL FINANCIAL INSTITUTIONS AS FOLLOWS:

ALL CHECKS MUST HAVE SIGNATURES OF ANY TWO NAMES ON SIGNATURE CARDS WHICH SHOULD BE:

VANCE LAWSON, CHAIRMAN ALSO STAMP OF SIGNATURE
KEN JOHNSON, VICE-CHAIRMAN ALSO STAMP OF SIGNATURE
BLAKE MAROTTI, GENERAL MANAGER

ALL CHECKS OVER $ 2,000.00 MUST HAVE TWO ORIGINAL SIGNATURES.

ALL OTHER BANK ACCOUNT INFORMATION SHOULD STAY THE SAME.

WITH NO OTHER BUSINESS TO DISCUSS, THE MEETING WAS ADJOURNED.

Vance Lawson

VANCE LAWSON, CHAIRMAN

MINUTES

JANUARY 23, 2018

THE REGULAR MONTHLY MEETING OF THE WYNNE WATER UTILITIES (WWU) COMMISSION WAS HELD ON JANUARY 23, 2018. IN ATTENDANCE WERE CHAIRMAN VANCE LAWSON, VICE CHAIRMAN KEN JOHNSON, COMMISSIONER ANDY BOONE, COMMISSIONER JAMES NICKERSON, GENERAL MANAGER AND COMMISSION SECRETARY BLAKE MAROTTI, MAYOR BOB STACY, ALDERMAN CHARLES HAMRICK AND ALDERMAN JASON NICHOLS.

CHAIRMAN LAWSON REQUESTED A MOTION TO APPROVE THE DECEMBER 19, 2017 MEETING MINUTES. A MOTION FOR APPROVAL WAS MADE BY COMMISSIONER JAMES NICKERSON AND SECONDED BY COMMISSIONER ANDY BOONE. THE MOTION PASSED.

GENERAL MANAGER AND COMMISSION SECRETARY BLAKE MAROTTI INTRODUCED MICHELLE MCCORMICK AND DREW HIGGINBOTHAM, WITH MFS INSURANCE, WHO PRESENTED THE PROPERTY AND GENERAL LIABILITY INSURANCE RENEWAL DETAILS, FROM PHILADELPHIA INSURANCE COMPANIES, FOR WWU. THEY STATED THAT THE 2018 RENEWAL PREMIUM HAD A SLIGHT INCREASE OVER THE 2017 PREMIUM BY $636.00. HOWEVER, THIS INCREASE INCLUDED THE ADDITION OF THE PROPERTY AT 729 HIGHWAY 64 IN WYNNE, ARKANSAS. UPON COMPLETION OF THE PRESENTATION, DREW HIGGINBOTHAM ASKED THE COMMISSION MEMBERS IF CYBER LIABLITY INSURANCE COVERAGE WOULD BE OF INTEREST TO WWU. HE STATED THAT PHILADELPHIA OFFERS A $250,000 CYBER LIABILITY COVERAGE FOR AN ADDITIONAL $640.00 PER YEAR. ADDITIONALLY, MR. HIGGINBOTHAM STATED THAT TRAVELER'S INSURANCE IS A LARGE PROVIDER OF CYBER LIABILITY COVERAGE, AND MFS INSURANCE WOULD LIKE TO PURSUE AN INSURANCE QUOTE FROM THEM IF THE COMMISSION WOULD ALLOW. UPON FURTHER DISCUSSION BY MEETING ATTENDEES, CHAIRMAN LAWSON REQUESTED A MOTION TO PURSUE ADDITIONAL QUOTES FOR CYBER LIABILITY COVERAGE. A MOTION WAS MADE BY COMMISSIONER ANDY BOONE AND SECONDED BY VICE CHAIRMAN KEN JOHNSON. ALL FOR, NONE OPPOSED – THE MOTION PASSED.

MAROTTI INCLUDED WITH THE COMMISSION PACKET INFORMATION ON VARIOUS WATER CONSTRUCTION WORK IN PROGRESS TASKS AND WASTEWATER DIVISION OPERATION ACTIVITIES THAT WERE PERFORMED FOR THE MONTH.

MAROTTI PROVIDED A FINAL UPDATE FOR THE SEWER REHAB CONSTRUCTION PROJECT. HE STATED THAT THE FINAL PAY APPLICATION HAD BEEN REQUESTED BY ARGO CONSTRUCTION. MAROTTI INFORMED THE MEETING ATTENDEES THAT THE WWU PROJECT CAME IN UNDER BUDGET BY $172,402.40. MAROTTI STATED THAT $40,000 OF THE COST SAVINGS WILL GO TOWARDS THE WEST WILLIAMS ASPHALT OVERLAY PROJECT IN SPRING 2018. ADDITIONALLY, MAROTTI STATED THAT A PORTION OF THE REMAINING COST SAVINGS WILL GO TOWARDS ADDITIONAL INFRASTRUCTURE UPGRADE/REHAB PROJECT(S). MAROTTI STATED THAT SEVERAL PROJECT OPTIONS ARE CURRENTLY BEING EVALUATED AND WILL

BE PROPOSED TO THE COMMISSION BOARD ONCE PROJECT COST ESTIMATES ARE COMPLETED/UPDATED.

MAROTTI DISCUSSED THE NEED OF A NEW TRACTOR, FOR THE WASTEWATER DIVISION, FOR BUSH HOGGING AND SLUDGE FIELD DISKING ACTIVITIES. HE STATED THAT WWU CURRENTLY OWNS A 2002 NEW HOLLAND TS-110 THAT HAS HAD MULTIPLE MECHANICAL ISSUES REPAIRED OVER THE LAST SEVERAL YEARS. ADDITIONALLY, HE STATED THAT THE CURRENT TRACTOR HAS ALSO HAD HORSEPOWER ISSUES REGARDING ADEQUATE DISKING OPERATIONS WITHIN THE SLUDE FIELD. THUS, MAROTTI PROPOSED THAT TWO (2) COMPARABLE TRACTOR MODELS BE REQUESTED FOR BID: KUBOTO M6-131 AND/OR JOHN DEERE 5125R. MAROTTI INFORMED THE MEETING ATTENDEES THAT PRELIMINARY QUOTES WERE OBTAINED FOR THE TRACTORS AND CAME OUT TO APPROXIMATELY $68,000 AND $76,000, RESPECTIVELY. MAROTTI STATED THAT ALTHOUGH THE KUBOTA TRACTOR WAS THE CHEAPER OF THE TWO, NO KUBOTO DEALERSHIPS ARE LOCATED WITHIN CROSS COUNTY. UPON FURTHER DISCUSSION WITH MEETING ATTENDEES, CHAIRMAN LAWSON REQUESTED A MOTION TO CONTINUE PURSUING ADDITIONAL LOCAL TRACTOR QUOTES PRIOR TO STATE CONTRACT BID REQUESTING OF A PARTICULAR MODEL. A MOTION WAS MADE BY VICE CHAIRMAN JOHNSON AND SECONDED BY COMMISSIONER NICKERSON. ALL FOR, NONE OPPOSED – THE MOTION PASSED.

LASTLY, THE COMMISSION MEMBERS DISCUSSED TWO (2) POTENTIAL CANDIDATES TO BE NOMINATED AS THE NEW MEMBER OF THE WWU COMMISSION BOARD – CARL LOEWER AND BOBBY STANLEY. GENERAL DISCUSSIONS REGARDING THE CANDIDATES INDIVIDUAL BACKGROUNDS/QUALIFICATIONS WERE DISCUSSED AMONGST THE MEETING ATTENDEES. CHAIRMAN LAWSON REQUESTED A MOTION TO NOMINATE CARL LOEWER AS THE NEW WWU COMMISSIONER, PENDING CITY COUNCIL APPROVAL. THE MOTION WAS MADE BY COMMISSIONER NICKERSON AND SECONDED BY VICE CHAIRMAN JOHNSON. ALL FOR, NONE OPPOSED – THE MOTION PASSED.

WITH NO OTHER BUSINESS TO DISCUSS, THE MEETING WAS ADJOURNED.

VANCE LAWSON

VANCE LAWSON, VICE-CHAIRMAN